

## CHECKLIST FOR MOBILITY SCOOTERS

1	Turn off scooter and remove keys before getting on and off scooter	
2	Seat and arm adjustments. Ensure arm rests are down at all times.	
3	Moving backwards and forwards	
4	Central button for acceleration	
5	Headlights - please use on dull days	
6	Unlocking the gears for manual pushing	
7	Removal of keys when leaving scooter unattended	
8	Scooters must not be taken out of the designated area	
9	When crossing the road, pedestrian crossings must be used. Scooters are not suitable on gravel, sand and grass terrain	
10	Please be aware of pedestrians. If leaving the scooter unattended ensure it does not become an obstacle.	
11	Please advise us if your weight is over 21 stone so that we can tailor the scooter to your needs.	
12	In case of breakdown please contact the co-ordinator Tel: 01664 480677	
13	Cancellation Policy A charge of £5.00 will levied against any booking not cancelled in advance.	

I understand and agree to the above safety procedures which have been explained to me.

Signed.....

Date.....

Membership number.....

Co-ordinator.....